



AGRICULTURE AND FOOD AUTHORITY SUGAR DIRECTORATE

MOLASSES PROCUREMENT PERMIT APPLICATION/ENDORSEMENT FORM

1. Applicant Details:

- a) Name of Applicant:
- b) Postal Address
- c) Telephone Number(s)
- d) E-mail address
- e) Location –
 - i. Village/Area:
 - ii. Ward:
 - iii. Sub County:
 - iv. County:

2. Type of applicant (Tick where applicable)

- a) Farmer ☐
- b) Trader/Distributor ☐
- c) Industrial user ☐
- d) Exporter ☐

3. Sources and quantity (by weight) of molasses required

- a) Requirement per month (Total)..... tonnes distributed as follows:

- b) Factory to supply and Quantity (Tonnes p.m.)

- i.
- ii.
- iii.
- iv.

4. Intended use of molasses requested; For:
- a. Livestock feed supplement
 - b. Trading/distribution
 - c. Use as a raw material in an industry- specify
 - d. Export

5. Endorsement by National/County Government Administration Officer (for farmers and traders/distributors)

- a. I have read and evaluated this application for a molasses permit and I am convinced that the applicant(s) need(s)..... tonnes of molasses per month for the specified purpose.

b. Details of National/County Government Administration Officer

Name:

Designation

Administrative Area

Date:

Signature & Stamp:

6. Endorsement by Sub-County/Ward Livestock Officer (for farmers and traders/distributors)

- c. I have read and evaluated this application for a molasses permit and I am convinced that the applicant(s) need(s)..... tonnes of molasses per month for the specified purpose.

d. Details of Sub-County/Ward Livestock Officer

Name:

Designation

Administrative Area

Date:

Signature & Stamp:

7. Certification by Applicant

I certify that I have read and understood the procedure for issuing a molasses permit by the Sugar Directorate and I confirm that the information given by me to support this application is true and correct to the best of my knowledge.

SIGN:

DATE:

STANDARD OPERATING PROCEDURE FOR MOLASSES PROCUREMENT PERMIT APPLICATION

These procedures are mandatory to all persons or corporate bodies making an application to the Sugar Directorate for molasses procurement permits.

1. No permit shall be issued unless all the required information has been submitted in the prescribed forms and that the Sugar Directorate is satisfied that the applicant intends to use the molasses for the approved purpose.
2. Applications for molasses permit shall be submitted online through AFA IMIS portal (www.imis.afa.go.ke)
3. Molasses permits shall be issued to qualified applicants including registered industrial manufacturers who require molasses in their processes, livestock farmers, registered traders and registered exporters.
4. The quantity of molasses requested by each applicant shall be in line with the size of business to which the molasses is intended.
5. The application for permits by all livestock farmers and traders / distributors shall be made through the local administration and livestock officers.
6. Local molasses procurement permit fees, chargeable annually, shall be Kshs.500 per tonne up to 10 tonnes and Kshs.300 per tonne for amounts above 10 tonnes up to a maximum of Kshs. 400,000 for molasses drawn monthly.
7. The permit shall set the monthly procurement quantities.
8. Molasses for export permits shall attract fees at double the national rates,
9. A molasses import/export registration shall attract an annual fee of Kshs.100,000,
10. The molasses Importer/Exporter shall, on registration, pay an additional annual import/export permit fee of Kshs. 100,000.
11. The permit processing fees shall be payable after the application has been verified and invoiced
12. All imports and exports shall be subject to licensing in accordance with The Crops (Sugar) (Import, Exports and By-products) Regulations 2020.
13. The issuance of molasses permits and licences shall be based on the national molasses stocks, its distribution and the long-term interest of the sugar and related industries.
14. All molasses permits and licences shall expire on 30th June of every year.